**Vendor Name:**

**Contact Phone Number:**              **Contact Email:**

**Project Name/SCOPE:**               **RFP Number:**

Check the box if your company is a minority and or woman owned business\*

(\*Your company is exempt from plan requirement with proof of MWBE certification status)

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| **Company Name of Subcontractor** | **Contact Name and Phone Number** | **Type of Work to be Performed** | **MWBE Status**  **(MBE or WBE)** | **\*Certification Agency Name ( attach copy of certification)** | **Dollar ($) Value of Work or Supplies** | **Percentage of Total Contract Amount** |
| *PLEASE DELETE SAMPLE (IN RED) DATA BELOW BEFORE COMPLETEING THIS FORM* | | | | | | |
| *Joe’s Painting Company* | *Joe Blue, 555-555-5555* | *Painting Services* | *MBE* | *NMSDC* | *$100K* | *20%* |
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| PLEASE ADD LINES TO THIS FORM AS NEEDED | | | | | | |
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*\*\*List all minority and or women owned business enterprises (MWBEs) to be uses on this project.*

**It is expected that prime vendors will make Good Faith Efforts to solicit opportunities with MWBEs as subcontractors, suppliers, value added resellers, and/or joint venture partners through active outreach efforts and participation with organizations such as** [**the New York New Jersey Minority Supplier Development Council**](http://nynjmsdc.org/) **and** [**Women Presidents Educational Organization**](http://wpeo.us/)  **as well as utilizing MWBE databases available through** [**New York State**](https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp) **and** [**New York City.**](http://www.bing.com/search?q=nyc+mwbe+directory&src=IE-SearchBox&FORM=IE8SRC)