

## **MGP Public Communications “Decision-Tree”**

**-Approved 6/26/2003-**

- I. Communications at Residential Properties
- II. Communications with Parks
- III. Communications with Schools
- IV. Communications with Hospitals
- V. Communications with Commercial/ Industrial Properties

**Standing offer to communicate and pledge resources:** The following plan outlines the basic steps involved in defining the scope of public communications during the course of Con Edison’s MGP program; and how that scope changes as the program progresses at alternatively situated sites. The terms and rationale underlying each step outlines only the most basic level of communications that will take place. **Con Edison is committed to responding to the questions and concerns of the general public, property owners, and elected representatives to the greatest and most reasonable extent possible. To that end, Con Edison will make every reasonable effort to adjust the methods of, and resources devoted, to public communications in response to increasing levels of interest emanating from a community.**

### **I. Communications at Residential Properties**

#### **i) Initial Notification :**

Initial notification of the Voluntary Cleanup Agreement (“VCA”) between Con Edison and the NYSDEC provided to a group of local stakeholders including the *property owner, elected officials (City Council member, Borough President, State Assembly member, State Senator, Congressman), and the local community board; or similarly situated officials.*

#### **ii) Voluntary exposure screenings:**

Should the property owners make the decision to avail themselves of the voluntary exposure-screening program:

- Notice of testing will be made available to property owners of apartment buildings and multiple-family dwellings to post on premises.
- Following the voluntary exposure screening and interpretation of results by NYSDEC/NYSDOH:
  - The property owner will be notified of testing results.
  - If the results exceed levels determined by the NYSDEC/NYSDOH as potential exposure risks, Con Edison will **additionally notify the local City Council member, Borough President, local community board (or similarly situated officials) and tenants and/or their representatives** of results by way of public meetings or notices to be distributed as reasonably determined by the property owner or the NYSDEC.

## I. Communications at Residential Properties (cont.)

### iii) **Site characterization Study (SCS) and Remedial Investigation (RI):**

When the SCS or RI is completed, the property owner will be notified of results.

**Additionally** a group of stakeholders including *the local City Council member, Borough President, local community board (or similarly situated officials) and tenants and/or their representatives* will be notified, irrespective of results, by way of a public meeting or notices as reasonably determined by the property owner or the NYSDEC.

- Should the SCS or RI reveal that MGP impact has migrated off site, the affected property owners adjacent to the site will be notified;
- The process steps outlined above (notification, screening, etc.) will be followed for all newly discovered impacted properties, with all offers and pledges for testing and communications enduring.

### iv) **Official public comment period - Remedial Action Work Plan (RAWP):**

Should remedial action be required, upon NYSDEC approval of the Remedial Action Work Plan (RAWP) pending public comment, Con Edison will notify *the local City Council member, Borough President, local community board (or similarly situated officials) and tenants and/or their representatives* of the commencement of a 30-day comment period, and location and time of the mandatory public meeting.

- Advertising for the public meeting will include: distribution of notices the site specific mailing list and notice in a local newspaper, or newspapers, dependent on the size of the community and the number of media outlets/circulation available.

### v) **Remedial Action:**

Prior to the commencement of work, Con Edison will notify the *local City Council member, Borough President, local community board (or similarly situated officials) and tenants and/or their representatives as mentioned above*. **During the remedial action, representatives from Con Edison will make themselves available to meet formally or informally with the impacted community to address any concerns and to provide updates as necessary.**

### vi) **Property owner changed since initial notification:**

If made aware of a change in ownership or management, Con Edison will notify the NYSDEC of the change as well as inform the new property owner of the VCA between Con Edison and the NYSDEC in the same manner and process as outlined in section I (i) above.

## II. Communications with Parks

### i) Initial Notification:

Initial notification of the Voluntary Cleanup Agreement (“VCA”) between Con Edison and the NYSDEC provided to a group of local stakeholders including the *property owner, elected officials (City Council member, Borough President, State Assembly member, State Senator, Congressperson), and the local community board; or similarly situated officials.*

### ii) Voluntary exposure screenings:

Should the property owners make the decision to avail themselves of the voluntary exposure-screening program:

- Notice of testing will be made available to property owner to post on premises.
- Following the voluntary exposure screening and interpretation of results by NYSDEC/NYSDOH:
  - The property owner will be notified of testing results.
  - If the results exceed levels determined by the NYSDEC/NYSDOH as potential exposure risks, Con Edison will **additionally notify the local City Council member, Borough President, local community board (or similarly situated officials) and local schools, directly impacted community groups, and contiguous properties** of results by way of public meetings or notices to be distributed as reasonably determined by the property owner or the NYSDEC.

### iii) Site characterization Study (SCS) and Remedial Investigation (RI):

When the SCS or RI is completed, the property owner will be notified of results.

**Additionally** a group of stakeholders including *the local City Council member, Borough President, local community board (or similarly situated officials) and local schools, directly impacted community groups, and contiguous properties* will be notified, irrespective of results, by way of a public meeting or notices as reasonably determined by the property owner or the NYSDEC.

- Should the SCS or RI reveal that MGP impact has migrated off site, the affected property owners adjacent to the site will be notified;
- The process steps outlined above (notification, screening, etc.) will be followed for all newly discovered impacted properties, with all offers and pledges for testing and communications enduring.

## II. Communications with Parks (cont.)

### **vii) Official public comment period - Remedial Action Work Plan (RAWP):**

Should remedial action be required, upon NYSDEC approval of the Remedial Action Work Plan (RAWP) pending public comment, Con Edison will notify *the local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and local schools, directly impacted community groups, and contiguous properties* of the commencement of a 30-day comment period, and location and time of the mandatory public meeting.

- Advertising for the public meeting will include: distribution of notices the site specific mailing list and notice in a local newspaper, or newspapers, dependent on the size of the community and the number of media outlets/circulation available.
- Notice prior to work beginning will also be sent to the above referenced individuals and entities via distribution methods outlined above.

### **v) Remedial Action:**

Prior to the commencement of work, Con Edison will notify the *local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and local schools, directly impacted community groups, and contiguous properties*. **During the remedial action, representatives from Con Edison will make themselves available to meet formally or informally with the impacted community to address any concerns and to provide updates as necessary.**

### **vi) Property owner changed since initial notification:**

If made aware of a change in ownership or management, Con Edison will notify the NYSDEC of the change as well as inform the new property owner of the VCA between Con Edison and the NYSDEC in the same manner and process as outlined in section II (i) above.

### III. Communications with Schools

Con Edison is aware that communications with schools need to be addressed in a sensitive manner. We will undertake the best method of communication throughout this process as determined by the property owner and the local school administrator, with the understanding that Con Edison, at no time, will be provided the names or addresses of *students* attending the impacted schools.

#### i) Initial Notification:

Initial notification of the Voluntary Cleanup Agreement (“VCA”) between Con Edison and the NYSDEC provided to a group of local stakeholders including the *property owner, elected officials (City Council member, Borough President, State Assembly member, State Senator, Congressperson), and the local community board; or similarly situated officials.*

#### ii) Voluntary exposure screenings:

Should the property owners make the decision to avail themselves of the voluntary exposure-screening program:

- Notice of testing will be made available to property owner to post on premises.
- Following the voluntary exposure screening and interpretation of results by NYSDEC/NYSDOH:
  - The property owner will be notified of testing results.
  - If the results exceed levels determined by the NYSDEC/NYSDOH as potential exposure risks, Con Edison will **additionally notify the local City Council member, Borough President, local community board (or similarly situated officials) and student parents/guardians (and/or their representatives, i.e. the Parents Association) in a manner determined by the property owner or local school administrator** of results by way of public meetings or notices to be distributed as reasonably determined by the property owner/local school administrator or the NYSDEC.

#### iii) Site characterization Study (SCS) and Remedial Investigation (RI):

When the SCS or RI is completed, the property owner will be notified of results.

**Additionally** a group of stakeholders including *the local City Council member, Borough President, local community board (or similarly situated officials) and student parents/guardians (and/or their representatives, i.e. the Parents Association) in a manner determined by the property owner or local school administrator* will be notified, irrespective of results, by way of a public meeting or notices as reasonably determined by the property owner or the NYSDEC.

- Should the SCS or RI reveal that MGP impact has migrated off site, the affected property owners adjacent to the site will be notified;
- The process steps outlined above (notification, screening, etc.) will be followed for all newly discovered impacted properties, with all offers and pledges for testing and communications enduring.

### III. Communications with Schools (cont.)

**iv) Official public comment period - Remedial Action Work Plan (RAWP):**

Should remedial action be required, upon NYSDEC approval of the Remedial Action Work Plan (RAWP) pending public comment, Con Edison will notify *the local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and student parents/guardians (and/or their representatives, i.e. the Parents Association) in a manner determined by the property owner or local school administrator* of the commencement of a 30-day comment period, and location and time of the mandatory public meeting.

- Advertising for the public meeting will include: distribution of notices the site specific mailing list and notice in a local newspaper, or newspapers, dependent on the size of the community and the number of media outlets/circulation available.
- Notice prior to work beginning will also be sent to the above referenced individuals and entities via distribution methods outlined above.

**v) Remedial Action:**

Prior to the commencement of work, Con Edison will notify the *local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and student parents/guardians (and/or their representatives, i.e. the Parents Association) in a manner determined by the property owner or local school administrator*. **During the remedial action, representatives from Con Edison will make themselves available to meet formally or informally with the impacted community to address any concerns and to provide updates as necessary.**

**vi) Property owner changed since initial notification:**

If made aware of a change in ownership or management, Con Edison will notify the NYSDEC of the change as well as inform the new property owner of the VCA between Con Edison and the NYSDEC in the same manner and process as outlined in section III(i) above.

#### **IV. Communications with Hospitals**

Con Edison is aware and sensitive to the fact that hospitals represent sensitive receptors given their inherent function of patients care. We will make every effort to work property owners/hospital administrators to develop testing and work plans that ensure appropriate measures are taken to preserve patients' well being.

##### **i) Initial Notification:**

Initial notification of the Voluntary Cleanup Agreement (“VCA”) between Con Edison and the NYSDEC provided to a group of local stakeholders including the *property owner, elected officials (City Council member, Borough President, State Assembly member, State Senator, Congressperson), and the local community board; or similarly situated officials.*

##### **ii) Voluntary exposure screenings:**

Should the property owners make the decision to avail themselves of the voluntary exposure-screening program:

- Notice of testing will be made available to property owner to post on premises.
- Following the voluntary exposure screening and interpretation of results by NYSDEC/NYSDOH:
  - The property owner will be notified of testing results.
  - If the results exceed levels determined by the NYSDEC/NYSDOH as potential exposure risks, Con Edison will **additionally notify the local City Council member, Borough President, local community board (or similarly situated officials) and local health officials** of results by way of public meetings or notices to be distributed as reasonably determined by the property owner or the NYSDEC.

##### **iii) Site characterization Study (SCS) and Remedial Investigation (RI):**

When the SCS or RI is completed, the property owner will be notified of results.

**Additionally** a group of stakeholders including *the local City Council member, Borough President, local community board (or similarly situated officials) and local health officials* will be notified, irrespective of results, by way of a public meeting or notices as reasonably determined by the property owner or the NYSDEC.

- Should the SCS or RI reveal that MGP impact has migrated off site, the affected property owners adjacent to the site will be notified;
- The process steps outlined above (notification, screening, etc.) will be followed for all newly discovered impacted properties, with all offers and pledges for testing and communications enduring.

#### IV. Communications with Hospitals (cont.)

**iv) Official public comment period - Remedial Action Work Plan (RAWP):**

Should remedial action be required, upon NYSDEC approval of the Remedial Action Work Plan (RAWP) pending public comment, Con Edison will notify *the local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and local health officials* of the commencement of a 30-day comment period, and location and time of the mandatory public meeting.

- Advertising for the public meeting will include: distribution of notices the site specific mailing list and notice in a local newspaper, or newspapers, dependent on the size of the community and the number of media outlets/circulation available.
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**v) Remedial Action:**

Prior to the commencement of work, Con Edison will notify the *local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and local health officials*. **During the remedial action, representatives from Con Edison will make themselves available to meet formally or informally with the impacted community to address any concerns and to provide updates as necessary.**

**vi) Property owner changed since initial notification:**

If made aware of a change in ownership or management, Con Edison will notify the NYSDEC of the change as well as inform the new property owner of the VCA between Con Edison and the NYSDEC in the same manner and process as outlined in section IV(i) above.



## V. Communications with Commercial/ Industrial Properties

### i) Initial Notification:

Initial notification of the Voluntary Cleanup Agreement (“VCA”) between Con Edison and the NYSDEC provided to a group of local stakeholders including the *property owner, elected officials (City Council member, Borough President, State Assembly member, State Senator, Congressperson), and the local community board; or similarly situated officials.*

### ii) Voluntary exposure screenings:

Should the property owners make the decision to avail themselves of the voluntary exposure-screening program:

- Notice of testing will be made available to property owner to post on premises.
- Following the voluntary exposure screening and interpretation of results by NYSDEC/NYSDOH:
  - The property owner will be notified of testing results.
  - If the results exceed levels determined by the NYSDEC/NYSDOH as potential exposure risks, Con Edison will **additionally notify the local City Council member, Borough President, local community board (or similarly situated officials) and the occupants/tenants of these properties** of results by way of public meetings or notices to be distributed as reasonably determined by the property owner or the NYSDEC.

### iii) Site characterization Study (SCS) and Remedial Investigation (RI):

When the SCS or RI is completed, the property owner will be notified of results.

**Additionally** a group of stakeholders including *the local City Council member, Borough President, local community board (or similarly situated officials) and occupants/tenants of the properties* will be notified, irrespective of results, by way of a public meeting or notices as reasonably determined by the property owner or the NYSDEC.

- Should the SCS or RI reveal that MGP impact has migrated off site, the affected property owners adjacent to the site will be notified;
- The process steps outlined above (notification, screening, etc.) will be followed for all newly discovered impacted properties, with all offers and pledges for testing and communications enduring.

### iv) Official public comment period - Remedial Action Work Plan (RAWP):

Should remedial action be required, upon NYSDEC approval of the Remedial Action Work Plan (RAWP) pending public comment, Con Edison will notify *the local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and occupants/tenants of the properties* of the commencement of a 30-day comment period, and location and time of the mandatory public meeting.

- Advertising for the public meeting will include: distribution of notices the site specific mailing list and notice in a local newspaper, or newspapers, dependent on the size of the community and the number of media outlets/circulation available.
- Notice prior to work beginning will also be sent to the above referenced individuals and entities via distribution methods outlined above.

v) **Remedial Action:**

Prior to the commencement of work, Con Edison will notify the *local City Council member, Borough President, State Assembly member, State Senator, Congressperson, local community board (or similarly situated officials) and occupants/tenants of the properties* During the remedial action, representatives from Con Edison will make themselves available to meet formally or informally with the impacted community to address any concerns and to provide updates as necessary.

vi) **Property owner changed since initial notification:**

If made aware of a change in ownership or management, Con Edison will notify the NYSDEC of the change as well as inform the new property owner of the VCA between Con Edison and the NYSDEC in the same manner and process as outlined in section V(i) above.